



**DEPARTMENT OF BUILDING
OF THE VILLAGE OF FREEPORT
APPLICATION FOR ERECTION OF SIGN**

APPLICATION#: _____

PERMIT#: _____

NEW APPLICATION

APPROVED

RENEWAL

DENIED

APPLICATION IS HEREBY MADE PURSUANT TO VILLAGE OF FREEPORT ORDINANCES FOR APPROVAL OF PLANS AND SPECIFICATIONS OF THE SIGN STRUCTURE HEREIN DESCRIBED, TO BE ERECTED, HUNG AND MAINTAINED IN ACCORDANCE WITH THE REQUIREMENTS OF THE AFORESAID ORDINANCE, THE BUILDING CODE, AND ANY OTHER ORDINANCE OR LAW APPLICABLE THERETO. SIGN PERMIT NUMBER WILL BE PLACED IN THE LOWER RIGHT CORNER OF SIGN.

DATE: _____

ADDRESS OF PREMISES: _____

WALL SIGN GROUND SIGN CANOPY RENEWAL PERIOD: _____

NAME OF PROPERTY OWNER: _____ PHONE#: _____

NAME OF APPLICANT: _____ PHONE#: _____

EMAIL ADDRESS: _____

WIDTH OF BUILDING (FRONTAGE): _____ LENGTH OF BUILDING (DEPTH): _____

HEIGHT OF BUILDING: _____ SETBACK OF NEAREST BUILDING: _____

EXACT LOCATION OF SIGN: _____

STREET SIGN FRONTS ON: _____

WIDTH OF SIGN: _____ HEIGHT OF SIGN: _____ DEPTH OF SIGN: _____

PROJECTION FROM BUILDING: _____ SETBACK OF SIGN: _____

IS SIGN TO BE ILLUMINATED? YES NO (IF YES, GIVE NAME, ADDRESS, AND PHONE NUMBER OF THE FREEPORT LICENSED ELECTRICIAN PERFORMING THE WORK)

NAME OF ELECTRICIAN: _____ ADDRESS: _____

SIGN HANGER'S NAME: _____ ADDRESS: _____

SIGN HANGER'S PHONE#: _____ EMAIL: _____

APPROVAL IS HEREBY GIVEN TO THE FOREGOING APPLICATION AND PERMISSION IS GRANTED FOR THE HANGING OF THE SIGN DESCRIBED HEREIN. THIS PERMIT IS REVOCABLE IN CASE OF ANY NON-COMPLIANCE WITH PROVISIONS OF AFORESAID ORDINANCES. PERMIT EXPIRES THREE (3) YEARS, PROVIDED THA SUCH A SIGN CONTINUES TO BE MAINTAINED IN COMPLIANCE WITH THE ORDINANCES OF THE INCORPORATED VILLAGE OF FREEPORT IN FORCE AT THE TIME OF RENEWAL.

DATED: FREEPORT, NY _____, 20_____

SUPERINTENDENT OF BUILDINGS

**DEPARTMENT OF BUILDINGS
OF THE VILLAGE OF FREEPORT, NY
FEE NON-REFUNDABLE (SIGN PERMIT)**

PERMIT#: _____

FILING DATE: _____

THE FEE PAID HEREIN SHALL BE NON-REFUNDABLE. SAID COST WILL BE FOR THE PROCESSING OF THE SIGN APPLICATION WHETHER APPROVED OR NOT.

APPLICANT'S SIGNATURE

SIGN PERMITS WILL NEED TO BE RENEWED EVERY THREE (3) YEARS

\$150.00

CHECKS CAN BE MADE PAYABLE TO THE INC. VILLAGE OF FREEPORT

A COLOR PHOTO OR COLOR RENDERING FOR ALL NEW AND RENEWAL SIGN PERMIT APPLICATIONS DEPICTING THE ACTUAL SIZE AND DESCRIPTION OF THE SIGN AND AN UP TO DATE PHOTO(S) OF THE FRONTAGE OF ALL STORES WITHING 200 FEET OF SUBJECT BUSINESS IN EITHER DIRECTION MUST BE SUBMITTED WITH THIS APPLICATION.